Annual School Plan

2015-2016
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I. Our School

School Motto
Love, Respect, Diligence, Honesty (愛、敬、勤、誠).

Background
Po Leung Kuk Camões Tan Siu Lin Primary School was previously known as Portuguese Community Schools, Inc., Escola Camões. It was established in the 1950s by the Portuguese Community Education and Welfare Foundation Incorporated.

Since 1996, the School has been run by Po Leung Kuk – the leading charitable organization and fundraiser of Hong Kong founded in 1878. In line with the economic growth of Hong Kong society over the past decade, the service of Po Leung Kuk had evolved from initially helping the children and women into benefiting the well-being of local public as a whole. In reflecting and meeting the needs of our society, Po Leung Kuk has succeeded in providing quality education service for the public on a non-profit making basis.

The educational service of Po Leung Kuk places a strong focus on balanced learning - morality, intelligence, physical integrity, unity and aesthetics. The curriculum can respond quickly to the latest changes and developments locally and internationally, challenging the students to have an informed view of the current issues and events that affect our world. With such vision of flexibility in mind, in the school year 2000/2001, our school has become a pioneer Direct Subsidy Scheme (DSS) primary school in Hong Kong.

Like our sponsoring body, we have no political or religious persuasions in our schools. In the belief that everyone should be able to equally enjoy freedom of expression and religion, we allow that all schools of thought and all religions can co-exist in school with no discrimination or prejudice. Our students are actively encouraged to participate in volunteering work so as to foster a sense of social responsibility to the community.

Our school campus comprises two main buildings, three covered playgrounds and a roofed all-weather swimming pool. Apart from 32 conventional classrooms, there are two orchestra rehearsal rooms, two music rooms, seven piano rooms, two art rooms, a golf practice area, a campus TV studio, a multi-media language centre, a school hall, a theatre which can accommodate over 250 people and wall climbing facilities to cater for the diverse needs of the school curriculum and the whole-person development of students.

School Mission & Vision
Education is about nurturing the whole child - our school embraces development of the child in the moral, intellectual, physical, social and aesthetic spheres. Developing children’s potential to the fullest is an overriding aim of our school. Our school is committed to providing a caring, harmonious and stimulating environment where children are joyful and secure enough to be able to work to the best of their ability.
School Goals
1. Every student has his/her own talent and our school strives to develop his/her potential to the fullest.
2. Our school provides a nurturing ground for our students conducive to the development of a whole person.
3. Our school strives to cultivate among our “Camõesian” the values of being honest, amiable, brilliant, faithful, diligent and humble.
4. Our school trains students to think critically, independently and creatively; make rational decisions, solve problems and work in co-operation with others.
5. Our school helps students acquire a better understanding of the world and see things from global perspective.

School Management
The School management is supervised by a board of Incorporated Management Committee (IMC) which includes members from sponsoring body (Po Leung Kuk), the Principal, teachers, parents, alumni and the public.
## Major Concerns

**Major Concern 1:** To Enhance the Effectiveness of Teaching & Learning.

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<tr>
<th>Targets</th>
<th>Strategies/</th>
<th>Success Criteria</th>
<th>Methods of Evaluation</th>
<th>Time Scale</th>
<th>People Responsible</th>
<th>Resources Required</th>
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</table>
| 1.1 To refine school-based curriculum. | 1.1.1 To review, plan, design and implement school-based curriculum according to the different students’ learning needs, available human resources and the developmental pace of respective subject departments. | • Teaching effectiveness is enhanced.  
• Teachers exercise greater flexibilities in designing authentic learning experiences befitting students.  
• Students’ language proficiency and their enthusiasm towards the designed language tasks are enhanced. | • Students’ finished worksheets and other language tasks designed.  
• Internal assessment results  
• Observation on students’ performance during lessons  
• Evaluation reports from different departments | Sept 15-July 16 | HoD (Eng)  
HoD (Chi)  
HoD (Math)  
HoD (GS) | Subject Teachers |
| 1.1.2 To consolidate the P6 Final Year Project. | | • Planning and implementation of FYP is on track.  
• 75% of students’ critical thinking and communication skills are enhanced. | • No. of groups of students who could produce quality works and effective presentation  
• Participation and feedback of students and teachers via questionnaire | Sept 15-July 16 | Esther Tse  
Penny Tung  
Terry Lam  
Carrie Leung | 5 P6 GS Teachers  
5 P6 CS Teachers  
5 P6 English Teacher |
| 1.2 To enhance the teaching pedagogy. | 1.2.1 To adopt effective teaching strategies such as co-teaching, split classes | • Teaching effectiveness is enhanced.  
• Students’ individual learning difference is addressed. | • Regular formal and informal meetings  
• Sharing/discussion in panel meetings  
• Collaboration (quantity & quality)  
• Lesson observations  
• Internal assessment results | Sept 15 - Jul 16 | HoD (Eng)  
HoD (Chi)  
HoD (Fr)  
HoD (GS/CS) | Subject Teachers |
| 1.2.2 To organize pedagogical exchanges with other schools/EDB/educational institutions locally and overseas (English, Chinese, Math, Japanese) | • No. of Subject teachers trained.  
• No. of exchange sessions | • Collaboration  
• Analysis on peer lesson observations | Sept 15-July 16 | DoH (Eng)  
DoH (Chi)  
DoH (Math)  
DoH (Jap) | Subject Teachers |
## Major Concern 2: To Build Up Camõesian Core Values

<table>
<thead>
<tr>
<th>Targets</th>
<th>Strategies</th>
<th>Success Criteria</th>
<th>Methods of Evaluation</th>
<th>Time Scale</th>
<th>People Responsible</th>
<th>Resources Required</th>
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<tbody>
<tr>
<td>2.1 To instill a positive attitude and a global sense in students</td>
<td>2.1.1 To instill positive values in students through various school/subject activities. 2.1.2 To organize study tours yearly.</td>
<td>• 90% students participate in school-based activities.  • Core values are identified.  • The itinerary of the study tour is well-planned.  • Positive attitude is reflected in students’ feedback.</td>
<td>• Survey.  • Teachers’ observation on students’ performance  • Students’ sharing  • APASO Report</td>
<td>Sept 15 - July 16</td>
<td>Subject Dept Heads Pastoral Care Team PR Dept</td>
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<td>2.2 To foster a stronger sense of belonging among students/alumni and develop their leadership</td>
<td>2.2.1 To consolidate the Clan System for all class levels. 2.2.2 To consolidate the Alumni Union.</td>
<td>• Students (and teachers) are allocated to a clan.  • Meetings and activities are organized.</td>
<td>• A clan activity is organized.  • Functioning of the Alumni Union is further enhanced.  • Feedback from teachers, students’ and alumni.</td>
<td>Sept 15 - July 16</td>
<td>Doris Shiu Vivien Lau</td>
<td></td>
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<td>2.3 To foster a close home-school relation</td>
<td>2.3.1 To organize at least two parent education talks per year, including one conducted in English to cater for non-Chinese speaking parents. 2.3.2 To engage parent gardeners in the operation of the Camõesian Organic Garden.</td>
<td>• No. of talks organized.  • Parents find the talks helpful</td>
<td>• Parents’ feedback  • Feedback from teachers and students</td>
<td>Sept 15 - July 16</td>
<td>Doris Chan Principal Ken Lee Connie Ngan</td>
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<td>3.1 To encourage teachers to pursue professional development to improve their knowledge, skills, attitudes and beliefs throughout their careers.</td>
<td>3.1.1 To organize overseas educational expedition.</td>
<td>• Completion of expedition</td>
<td>• Feedback from teachers.</td>
<td>Sept 15-July 2016</td>
<td>Subject Dept Heads</td>
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<td>3.1.2 To reinforce the communication between management and teaching staff</td>
<td>• Scope of meetings with staff. • Effectiveness of meetings.</td>
<td>• Feedback from teachers.</td>
<td>2015-2016</td>
<td>Principal Raymond Chou Edith Chan Polly Siu</td>
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<td>3.2 To develop non-teaching staff</td>
<td>3.2.1 To let non-teaching staff try different duties in order to broaden their exposure.</td>
<td>• Non-teaching staff are able to take up the special duties.</td>
<td>• Feedback from SCG / teacher-in-charge of events/non-teaching staff</td>
<td>Sept 2015-July 2016</td>
<td>Principal</td>
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<td>3.2.2 To conduct weekly meetings</td>
<td>• The meetings are held effectively.</td>
<td>• Feedback on the operation of General Office/Support Team</td>
<td>Sept 2015-2015</td>
<td>Principal General Office Support Team</td>
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