

## Po Leung Kuk Camões Tan Siu Lin Primary School

**Alumni Union**

6 Hoi Ting Road, Yaumatei, Kowloon  
 Fax : 2314 1873 E-mail : plkctslpsau@gmail.com

10 February 2023

**Election of 2023/24 Alumni Manager****(2023/24 校友校董選舉)**

Dear Alumni,

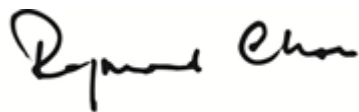
According to the required composition of Incorporated Management Committee (IMC) of our School, which was set up on 1 June 2007 under the Education Ordinance, the IMC should consist of 1 Alumni Manager. In this regard, the Alumni Union will be conducting the 2023/2024 Alumni Manager Election for the tenure from 1 April 2023 to 31 March 2024. Detailed arrangements and the outcome of the election are to be reported to the IMC. (本校法團校董會已於 2007 年 6 月 1 日根據《教育條例》成立。根據章程，法團校董會必須設有校友校董一名，因此，校友會即將舉行 2023/2024 校友校董選舉，任期將由本年 4 月 1 日開始至 2024 年 3 月 31 日止。有關安排及選舉將報告法團校董會。)

**Information on the election of Alumni Managers is as follows:**

Returning Officer:	Ms. Vivien Lau (劉君慈老師)
Candidature & Electors' eligibility:	<ul style="list-style-type: none"> <li>All alumni at the age of 18 or above of the school are eligible to become candidates.</li> <li>An alumnus should not be nominated in the event of the following situations –                (i) He / she is a serving teacher of the school; or                (ii) He / she does not meet the registration requirements of managers set out in section 30 of the Ordinance.</li> <li>As stipulated in the Ordinance, no manager shall serve in an IMC in more than one capacity.</li> </ul>
Total number:	1 Alumni Manager
Tenure of office:	From the day of registration to 31 March 2024.

Please refer to the attachments for further details of the election schedule and the Education Ordinance. Thank you for your kind attention.

Yours faithfully,



Mr. Raymond C.M. CHOU  
Principal



Ms. HO Bianca Yan Ting  
Chairperson of the 5<sup>th</sup> Committee (2022-2024)

## Schedule about the election (選舉程序如下)

	Event	Date, Time & Venue	Details
(1)	Distribute the circular about the election arrangement & nomination procedures (派發選舉通告及選舉細則附件)	<b>10 February 2023</b>	The circular will be posted on the school website under “Announcements” and Alumni Union Facebook page. (選舉通告及選舉細則將刊登於學校網頁及舊生會 Facebook 網頁)
(2)	Nomination method & period (提名方法及日期)	<b>13-26 February 2023</b>	Please print, fill in and return the duly completed application form to the General Office, by fax or e-mail on or before 26 February 2023. (請列印申請表，填妥後於 2023 年 2 月 26 或之前經傳真或電郵交回校務處。) Fax 傳真: 2314 1873 Email 電郵: <a href="mailto:info@plkctslps.edu.hk">info@plkctslps.edu.hk</a>
(3)	Distribute the circular about the candidates' information and voting procedures (公佈候選人資料、派發選舉通告)	<b>1 March 2023</b>	The candidates' information and voting procedures will be posted on the school website under “Announcements”. (候選人資料及選舉通告內容可於學校網頁檢視。)
(4)	Voting period & method (投票日期及方式)	<b>19 March 2023 3:00PM to 4:00PM</b>	Cast the vote in person in the General Meeting. (親身於會員大會中投票。)
(5)	Ballot counting day (點票日)	<b>19 March 2023 at 4:00PM (Theatre)</b>	The candidate who obtains the highest vote will be nominated for registration as the Alumni Manager. If there is only one candidate standing for the election to the Alumni Manager, then no voting is required and such candidate shall be deemed to be elected automatically. (獲得最多選票的候選人，將獲提名註冊為校友校董。若只有一位候選人，則無需投票，該候選人自動當選。)
(6)	Announcement of result through school website and Alumni Union Facebook page (於學校網頁及舊生會 Facebook 網頁公佈結果)	<b>20 March 2023</b>	

The schedule and arrangements are subject to change according to the pandemic situation  
(選舉程序及安排視乎疫情而修改)

## Education Ordinance

### Provisions relating to Election of Parent Managers

Section	Content
30	<p>The Permanent Secretary may refuse to register an applicant as a manager of a school if it appears to the Permanent Secretary that —</p> <ul style="list-style-type: none"> <li>• the applicant is not resident in Hong Kong for at least 9 months in each year;</li> <li>• the applicant is not a fit and proper person to be a manager;</li> <li>• the applicant is a person in respect of whom a permit to teach has previously been cancelled;</li> <li>• the applicant is under the age of 18 years;</li> <li>• the applicant has attained the age of 70 years and he fails to produce a valid medical certificate certifying that he is physically fit to perform the functions of a manager;</li> <li>• the applicant is under the age of 70 years and he fails to produce, upon a request by the Permanent Secretary, a valid medical certificate certifying that he is physically fit to perform the functions of a manager;</li> <li>• in making or in connection with any application —               <ul style="list-style-type: none"> <li>(i) for registration of a school;</li> <li>(ii) for registration as a manager or a teacher; or</li> <li>(iii) to employ a person as a permitted teacher in a school,</li> </ul>               the applicant has made any statement or furnished any information which is false in any material particular or by reason of the omission of any material particular;             </li> <li>• the applicant is a bankrupt within the meaning of the Bankruptcy Ordinance (Cap. 6) or has entered into a voluntary arrangement under that Ordinance;</li> <li>• the applicant has previously been convicted in Hong Kong or elsewhere of a criminal offence punishable with imprisonment; or</li> <li>• the applicant has been registered as a manager of 5 or more schools.</li> </ul>
40AL	<ul style="list-style-type: none"> <li>• For an IMC school, at least one alumni manager shall be provided.</li> </ul>
40AP	<ul style="list-style-type: none"> <li>• If the school is a bi-sessional school, the IMC or sponsoring body (as may be provided for in the constitution of the IMC) may recognise an alumni association for each session separately.</li> </ul>

Section	Content
	<ul style="list-style-type: none"> <li>• The IMC or sponsoring body may recognise one body of persons as recognised alumni association. The body of persons shall be recognised only when its constitution specifies the following items –               <ul style="list-style-type: none"> <li>(i) its membership is open to all alumni of the school;</li> <li>(ii) only the alumni of the school may elect or become office-bearers of the body; and</li> <li>(iii) the system of election is fair and transparent.</li> </ul> </li> <li>• A recognised alumni association may nominate such number of persons for registration as alumni manager of the school as may be provided for in the constitution of the IMC of the school.</li> <li>• If no person is nominated, the IMC may nominate such number of persons for registration as alumni manager as may be provided for in its constitution.</li> <li>• A candidate must be an alumnus of the school.</li> <li>• A candidate must not be a teacher of the school.</li> </ul>
40AU	<ul style="list-style-type: none"> <li>• The person who fills the vacancy of alumni manager shall be nominated for registration as a manager in the same manner as the manager who ceased to hold the office concerned.</li> </ul>
40AX	<ul style="list-style-type: none"> <li>• On the ground that a manager is not suitable to continue to hold office, the recognised alumni association of a school may pass a resolution, in a manner which is similar to the manner in which the manager concerned is elected, and make a written request to the IMC to cancel the registration of the manager. The IMC shall, upon receiving the request, issue a notice in writing to the Permanent Secretary as regards the cancellation of the registration of the alumni manager.</li> </ul>

**Po Leung Kuk Camões Tan Siu Lin Primary School**  
**Incorporated Management Committee (IMC)**  
保良局陳守仁小學法團校董會

**2023/24 Alumni Manager Election (2023/24 校友校董選舉)**  
**(Tenure of office 任期: up to 31 March 2024)**  
**[Application Form 參選表格]**

Candidate's Personal Particulars 候選人資料

Name 姓名: \_\_\_\_\_ (English) \_\_\_\_\_ (中文)

Sex 性別: \_\_\_\_\_ Occupation 職業: \_\_\_\_\_

Year of Graduation 畢業年份: \_\_\_\_\_

Please stick a  
recent photo here  
請貼上近照

Education 學歷 (in chronological order 按日期順序列出)

Month/Year 月份/年份		School/Institute 院校	Highest Qualification Attained 獲取之最高學歷
From 由	To 至		

Training or Experience in Teaching or School Governance 教學或學校管治方面的培訓或經驗

Month/Year 月份/年份		Name of Organization 機構名稱	Position Held/Qualifications 職位/學銜
From 由	To 至		

Full Employment Record to date (including Voluntary Service) 工作經驗 (包括義務工作)

Month/Year 月份/年份		Name of Organization 機構名稱	Position Held 職位
From 由	To 至		

Policy Platform 參選理念及抱負 (Please write within 200 words)

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## Declaration 聲明

I understand and accept that the information given above will be used for purposes relating to 2023/24 Alumni Manager Election. 本申請書所搜集的上述個人資料會用作處理申請和 2023/24 校友校董選舉事宜。

I understand that the Permanent Secretary may refuse to register an applicant as a manager of a school on grounds stipulated in section 30 of the Education Ordinance. 本人亦不屬於《教育條例》第30條所載可被常任秘書長拒絕註冊為校友校董的任何一種情況。

Signature 簽名 \_\_\_\_\_

Date 日期 \_\_\_\_\_