

**Plan on Use of Capacity Enhancement Grant (2025-2026)**

Major Area(s) of Concern	Strategy	Benefits Anticipated	Method of Evaluation	Time Scale	Person-in-charge	Means by which teachers are consulted
1. To relieve teachers' workload	<ul style="list-style-type: none"> <li>- To employ supply teachers on a need basis</li> <li>- To employ teaching assistants and supporting staff: <ul style="list-style-type: none"> <li>• to assist in preparing teaching materials</li> <li>• to provide administrative support to teachers</li> <li>• to assist in organizing school events and activities for students</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>- To ensure that students' learning will not be affected during the absence of teachers.</li> <li>- Teachers will have more capacity to enhance teaching, and curriculum planning/design</li> </ul>	- Feedback from teachers	Whole year	Principal	1 <sup>st</sup> General Staff Meeting

Surplus from 2024-2025:	\$ 0
Grant for 2025-2026:	\$ 1,004,811.00
Total amount of grant available for 2025-2026:	\$ 1,004,811.00
Proposed budget for 2025-2026:	\$ 1,004,811.00
Expected surplus for 2025-2026:	\$ 0.00